

## ATTACHMENT 9

### CPS SUPPLEMENT QUESTIONNAIRE

May 1997 Work Schedules

**PRESUP** This month we want to learn about shift work, flexible hours, and work at home.

<P> Proceed

### ITEMS FOR MAIN JOB

**SMJLD** I have a few additional questions about (your/name) job.

ENTER <P> TO PROCEED.

==> \_\_

**SMJ1** LAST WEEK at what time of day did (you/name) begin work on (your/his/her) [main job/job] [in (your/his/her) business/in the family business] most days?

DO NOT INCLUDE COMMUTING TIME.

ENTER THE TIME AS A 3- OR 4-DIGIT NUMBER, I.E. 800, 1030, 145.

Hour. ==> \_\_ <A> AM or <P> PM: ==>

<V> It Varies

**SMJ1V** DO NOT READ TO RESPONDENT

The entry for beginning work was (entry from SMJ1). So (Name) began work at (12:00 noon/12:00 midnight). Is this correct?

<1> Yes

<2> No

**SMJ2** LAST WEEK at what time of day did (you/name) end work on (your/his/her) [main job/job][in (your/his/her) business/in the family business] most days?

ENTER THE TIME AS A 3- OR 4-DIGIT NUMBER, I.E. 800, 1030, 145.

Hour: ==> \_\_\_\_ <A>AM or <P> PM: ==> \_\_

<V> It Varies

**SMJ2V** DO NOT READ TO RESPONDENT

The entry for ending work was (entry from SMJ2). So (Name) ended work at (12:00 noon/12:00 midnight). Is this correct?

- <1> Yes
- <2> No

**SMJ3** (Do you/Does name) have flexible work hours that allow (you/him/her) to vary or make changes in the time (you/he/she) begin and end work?

- <1> Yes
- <2> No

**SMJ4** On (your/his/her) [main job/ job][in (your/his/her) business/in the family business] (do/does) (you/name) USUALLY work a regular daytime schedule or some other schedule?

- <1> A regular daytime schedule(Anytime between 6am to 6pm)
- <2> Some other schedule

**SMJ5** Which of the following best describes the hours (you/name) USUALLY (work/works) at this [main job/job][in (your/his/her) business/in the family business]? (**Read all**)

- <1> A regular evening shift (Anytime between 2 pm to Midnight)
- <2> A regular night shift (Anytime around 9pm to 8am)
- <3> A rotating shift - one that changes periodically  
from days to evenings or night
- <4> A split shift - one consisting of two  
distinct periods each day
- <5> An irregular schedule arranged by employer
- <6> Other, specify [If person says flextime, etc., probe to determine if shift  
actually falls in a day, evening, night, rotating shift, or split shift  
category]

**SMJ5S** What are the hours?

ENTER VERBATIM RESPONSE

---

**SMJ6** What is the main reason why (you work/name works) this type of shift?

- <1> Better child care arrangements
- <2> Better pay
- <3> Better arrangements for care of other family members
- <4> Allows time for school
- <5> Easier commute, less traffic
- <6> Could not get any other job
- <7> Mandated by employer to meet transportation demand management or pollution abatement program requirements...
- <8> Nature of the job
- <9> Other (specify)

**SMJ6S** What is the other reason?

ENTER VERBATIM RESPONSE

---

**SMJ7** Including work done at home, the workplace, or any other location, how many days of the week (do you/does name) work [ON THIS JOB/FOR THIS BUSINESS] **[ONLY]?**

---

**SMJ7A** Which days of the week (do you/does name) work [ON THIS JOB/FOR THIS BUSINESS] **[ONLY]?** (Check all that apply.)

- <N> No More
- <1> Sunday
- <2> Monday
- <3> Tuesday
- <4> Wednesday
- <5> Thursday
- <6> Friday
- <7> Saturday

**SMJ8** As part of [THIS JOB/THE WORK IN THIS BUSINESS] (do/does) (you/name) do any of (your/his/her) work at home?

- <1> Yes
- <2> No

**SMJ9** LAST WEEK of the [fill entry from HRACT1] hours of work (you/name) did, approximately how many did (you/he/she) do at home [ON THIS JOB?/FOR THE BUSINESS?]

NOTE: The extra hours are ones not reported in the basic CPS.

ENTER <N> FOR NO EXTRA HOURS WORKED AT HOME.

Regular Hours: \_\_\_\_\_ Extra Hours: \_\_\_\_\_

**SMJ10** (Do/Does) (you/he/she) have a formal arrangement with (your/his/her) employer to be paid for the work that (you/he/she) (do/does) at home, or (were/was) (you/he/she) just taking work home from the job?

<1> Paid  
<2> Taking work home

**SMJ11** (Do/Does) (you/ name) run (your/his/her) business from home or some other location?

<1> Home  
<2> Some other location  
<3> Both

**SMJ12** Is the family business for which (you/name) (work/works) run from (your/his/her) home or some other location?

<1> Home  
<2> Some other location  
<3> Both

**SMJ13** The days (you/name) worked at home LAST WEEK, were they whole days, part days or both?

<1> Whole days  
<2> Part days  
<3> Both

**SMJ14** How many whole days did (you/name) work at home?

Enter Amount ==> \_\_\_\_\_

**SMJ15** How many part days did (you/name) work at home?

Enter Amount ==> \_\_\_\_\_

**SMJ16** On how many of these days did (you/name) also travel to (your/his/her) place of business?

**(INTERVIEWER NOTE: Traveling to clients *is not* traveling to place of business. Traveling to employer's other location *is* traveling to place of business.)**

---

**SMJ17** Which of the following list of equipment(do/does) (you/name) use at home to perform (your/his/her) work? (Read list. Check all that apply)

<N> None or No More

- <1> Computer
- <2> Modem
- <3> Fax
- <4> Telephone
- <5> Connection to work site  
to access voice mail
- <6> Other

**SMJ17S** What is this other equipment?

ENTER VERBATIM RESPONSE

---

**SMJ18** (Do you/Does name) use this modem to connect to (your/his/her) employer's work site?

- <1> Yes
- <2> No

**SMJ19** Is this telephone line furnished by (your/name's) employer?

- <1> Yes
- <2> No

**SMJ20**

What is the main reason why (you/name) (work/works) at home?

- <1> Less commuting
- <2> Reduce expenses for transportation, food,  
and clothing, etc.
- <3> Coordinate work schedule with personal and  
family needs
- <4> More control over own life
- <5> Illness, disability, health reasons
- <6> Mandated by employer to reduce employer costs.
- <7> Mandated by employer to meet local transportation  
demand management or pollution abatement  
program requirements
- <8> Other (specify)

**SMJ20S**

What is that reason?

ENTER VERBATIM RESPONSE

---

**SMJ21**

LAST WEEK, how many of the [ ***fill entry from SMJ9*** ] hours that (you/name) worked at home on this job were worked as paid hours at home?

\_\_\_\_\_ Hours

**SMJ22**

LAST WEEK, in addition to the [ ***fill entry from SMJ21*** ] paid hours, did (you/he/she) work any additional UNPAID hours on this job at home?

- <1> Yes
- <2> No

### **ITEMS FOR SECOND JOB**

**SSJLD**

Now I have a few more questions about (your/name's) second job.

(READ IF NECESSARY: By second job I mean the one that you work the second most hours.)

<P> Proceed

**SSJ1** As part of this job, (do/does) (you/name) do any of (your/his/her) work at home?

<1> Yes

<2> No

**SSJ2** LAST WEEK approximately how many hours of (your/name's) work did (you/he/she) do at home as part of this job?

**SSJ3** \_\_\_\_\_  
Was the work (you/he/she) did at home as part of this job for a home-based business?

<1> Yes

<2> No

**SSJ6** Including work done at home, the workplace, or any other location, how many days of the week [do you/does name] work [ON THIS JOB/FOR THIS BUSINESS] **ONLY**?

\_\_\_\_\_

**SSJ7** What is the main reason that [you/name] worked at more than one job?

<1> To meet regular household expenses.

<2> To pay off debts.

<3> To save for the future.

<4> To get experience in a different occupation or to build a business.

<5> To help out a friend or relative.

<6> To get extra money to buy something special.

<7> Enjoys the work on the second job.

<8> Changed jobs during the week.

<9> Other (specify)

**SSJ7S** What is that reason?

ENTER VERBATIM RESPONSE.

\_\_\_\_\_